



ANDY DUBACK PHOTOGRAPHY

# Weddings on the Winooski River

**1 MILE FROM DOWNTOWN BURLINGTON, VERMONT**



## WATERWORKS

FOOD & DRINK

# THE CHAMPLAIN MILL ON THE WINOOSKI RIVER

Nestled in the Champlain Mill in Winooski, VT, Waterworks is a historic setting that offers an unique dining experience with a spectacular view of the winooski river.

Our industrial setting with over 5,000 square feet is the perfect location to make any occasion special. We have an upbeat, fun approach with a focus on the guest experience and genuine hospitality. We will work with you to design your event with the budget and aesthetic you envision.

**Experience personalized service in  
an unique and unforgettable setting.**



PHOTO: DANIELLE ALLENDORF







CAREY MACARTHUR PHOTOGRAPHY



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# CEREMONIES

We have a variety of spaces available as ceremony locations depending on your preference and guest count.

The Solarium has floor to ceiling windows over-looking the Winooski Falls and can accommodate 50-60 seated guests. It has 5 open arches with two entries into the main room which provides additional standing room for guests.



PHOTO: ANDY DUBACK



PHOTO: DANIELLE ALLENDORF











"We just wanted to take a moment and thank you and your amazing Waterworks team for providing such a warm and inviting wedding space. It was absolutely beautiful, down to the littlest details. It was a dream come true day for us, and we know it wouldn't have been possible without you helping us along the way. Thank you for going above and beyond for us. We will see you soon!"  
-Olivia & Brendan









# TENTED CEREMONIES

Tents can be rented through Vermont Tent Company to cover our patio and provide guaranteed additional space for larger guest counts or those interested in utilizing our patio space regardless of weather.

Our patio can accommodate a 30x30 tent which can be used for ceremonies, receptions or for additional cocktail or lounge receptions.

Our Green House is adjacent to our patio and seats 40 guests and has garage doors that open to the patio. When tented, this creates a larger indoor/outdoor space that can accommodate 100+ guests.



PHOTO: ANDY DUBACK



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# RECEPTIONS

With different rooms and unique layout, our space allows many different options for receptions. We can accommodate seated receptions up to 150 guests without renting additional furniture or a tent.

We can accommodate events and weddings larger than 150 guests with cocktail style receptions that are semi-seated and have a focus on passed hors d'oeuvres and food stations. Submit an event inquiry to find out more about possible reception styles and options.







PHOTO: ANDY DUBACK



PHOTO: ANDY DUBACK





PHOTO: ALI KAUKUS



# EVENT MENUS

We love catering to weddings and events and have different dining options depending on the type and size of your party.

We have a variety of event menus and food offerings available. We are also happy to work with you to customize menus based on your preferences and vision.

Our Event Menus are available online or submit an Event Inquiry to find out more information.  
[waterworksvt.com/booking-an-event](http://waterworksvt.com/booking-an-event)



PHOTO: ANDY DUBACK



PHOTO: JESSE DAWSON





PHOTO: DANIELLE ALLENDORF



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RECIPROCITY STUDIO



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PHOTO: ANDY DUBACK



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# BAR OFFERINGS

The Waterworks bar crew is very excited to be a part of your event. We take our beverage program seriously and here to offer you the best craft cocktails, beer and wine. We can even create custom drinks to suit your tastes. Industry standard is 2 drinks per guest for the first hour, and 1 drink per guest for the following hours.

## CASH BAR

Waterworks will offer our full bar menu, guests will pay for their individual drinks.

## HOSTED BAR

Host will choose from one of our bar offerings and create a semi limited menu that works with a specific budget. This is a great option for you to provide a feel for hosting an open bar while controlling costs. Hosts may still choose an end time or max budget after which point a cash bar would apply.

## OPEN BAR

**FULL:** Event guests will order drinks off of Waterworks' full bar menu and the host of the party will pick up the tab at the end of the night.

**LIMITED:** For this option the host will choose a budget or time after which point a cash bar would apply.









# ENTERTAINMENT

We host live music every Friday night at Waterworks so we are fully set up with staging and sound equipment.

We also have microphones available for toasts and ceremonies if desired or needed.

We are happy to help recommend or connect you with local DJs or bands recommendations upon request.

Submit an Event Inquiry to learn more.



PHOTO: ANDY DUBACK



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# SEMI-PRIVATE WEDDINGS

We have hosted a number of weddings while still being open for our regular services. For weddings under 40-50 guests, we have different semi-private spaces available to rent. Our Green House can accommodate a seated reception up to 40 guests and our upstairs loft can seat up to 30 guests.

For more information submit an Event Inquiry.  
[waterworksvt.com/booking-an-event](http://waterworksvt.com/booking-an-event)



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# ADDITIONAL CONSIDERATIONS

## FACILITIES

Waterworks Food + Drink will provide to the hosting party access to the entire restaurant excluding kitchen and office areas.

The event shall not exceed the predetermined duration of time as stated on the Event Contract. Unless otherwise approved, all events need to end by 12:00 a.m. Extending event end time is at the discretion of the venue and will be billed at a rate of \$500 per hour.

Rental fees include use of our standard equipment and any use of seasonal outdoor space.

Equipment includes tables, chairs, tableware, glassware, napkins, and existing décor.

Any additional rental equipment must be approved ahead of time by our Event Management Staff (EMS).

## DAY OF SERVICES

Waterworks will provide an Event Coordinator to tailor all details within the planning process and act as your day of coordinator for all venue related needs. Additional planning or decor services can be provided and quoted upon request.

## RENTAL FEES

Wedding rental fees are available upon request and are determined based on date, time & availability.

Your rental fee includes the use of the restaurant for your reception, equipment listed above along with amplification equipment and stage.

Please see technical specification document for more information.

Payment & Deposit: A 25% non-refundable deposit of your rental fee + a 9% VT State meals & rooms tax and an additional \$1,000 security deposit is owed with your signed contract. The security deposit will be returned one week after event date assuming no day-of charges occur.

Upon agreement of your wedding package, your final rental payment method for food & drink charges night of will be due along with your final count, 14 days prior to event. Please note your final payment will be charged day of to reflect any last minute changes.

All bar payments will be settled night of event.

Service Fees, Gratuity & Taxes: All food & rental fees are subject to a 9% tax.

All liquor sales are subject to a 10% tax. The city of Winooski will be adding a 1% city tax, all fees are subject to the 1% city tax when implemented.

In addition to state tax, your total food & liquor bill is subject to a 20% gratuity and 4% service fee.

## GUEST COUNT

14 days prior to your event you will provide a final guest count which cannot be reduced. Additions can be made up to one week ahead of time and will be charged based on market prices. Charges will apply for the guaranteed count or the actual count, whichever is greater.

## CATERING & BAR SERVICE

All food and beverages will be provided by Waterworks Food + Drink.

Catering: Menus must be determined 3 months prior to event date. Menus and service options will be independently discussed and agreed upon with our Chefs and EMS. Any guests with food allergies or special diets will be identified and planned for in initial menu discussions.

Bar Service: All beverages must be provided by Waterworks Food + Drink. Bar selections and pricing will be determined and agreed upon separate of this contract

document. It is a strict violation of our Vermont state liquor license to consume any alcohol on the premises that was not purchased through Waterworks and alcohol can only be consumed in our designated areas (excluding kitchen & office and exterior mill property).

Waterworks reserves the right to confiscate outside alcohol and dismiss any guests who violate our liquor policy.

All guests consuming alcohol require identification on the premises.

## DÉCOR

Due to our historic building space and nature of our décor we must limit day of event decorations.

Examples of exclusions include anything adhesive to our walls or surfaces, permanent or semi-permanent installations, décor that would scratch or stain walls or surfaces, confetti, and glitter.

Candles must be approved or sourced through Waterworks in order to protect our surfaces from dripping wax.

If you provide candles upon approval and wax is found a \$250 clean up fee will be charged.





# CONTINUED...

## PROPERTY

The hosting party is responsible for any property damage to the premises and equipment during their scheduled event.

All items brought in by the hosting party and/or guests must be removed at the conclusion of the event. Waterworks is not responsible for any loss or damage to your property that happens on premise during the event.

For an additional \$350/hour Waterworks can provide additional set up & clean up services for any equipment or décor that is not owned by Waterworks.

## NOISE & MUSIC

Hosting party agrees to conduct the event in an orderly manner, in full compliance with applicable laws, regulations, and rules. Hosting party also acknowledges that Waterworks is surrounded by residential community and that all music and noise shall be kept at a respectable level.

The determination of acceptable levels of music and noise shall be at the sole and exclusive discretion of Waterworks.

Due to our contract with the City of Winooski, our outside premises have to be shut down and cleared of all equipment and patrons by 10:00 p.m.

Inside premises need to be shut and vacated by the agreed upon end time.

## INDEMNIFICATION

The Renter agrees to indemnify and hold Waterworks, its officers and agents harmless from and against any and all liability, claims, actions, demands or losses of any kind and nature that may occur or be claimed on or about the Waterworks property from any act done, or omission by or through the Renter, its' agents, contractors, employees, invitees, or any person on the premises by reason of Renters' use or occupancy thereof.

Waterworks does not employ security at events and expects that all invitees will act civilly and respectfully at all times and will not be liable for the actions of any invitees, their vendors or guests. Waterworks is not liable for events not being held due to factors outside Waterworks control or acts of God. Renter agrees to pay all costs and attorney fees incurred by Waterworks in defending any such claim or action.

## CANCELLATION

In the event of cancellation, the entire 25% non-refundable deposit will be retained except the \$1,000 security deposit will be returned.

Cancellation less than two weeks in advance of event date, 100% of anticipated gross revenue will be charged.







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